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"Your source for workplace solutions"

CHAIR SELECTION GUIDE

1 How will the chair be used ? (Place the letter X in the appropriate box to the right)																																																																																																			
ESD		Cleanroom		Assembly		Lab		Office																																																																																											
Other																																																																																																			
2 Where will the chairs be used ? (Place the letter X in the appropriate box to the right)																																																																																																			
Bench		Workstation		Desk		Other																																																																																													
3 How to determine the proper seat height range:																																																																																																			
A	Measure the worksurface height from the floor to the top of the worksurface and record in this box:																																																																																																		
B	Now subtract 10" from the worksurface height and record that number in the box to the right:																																																																																																		
<p><i>This number should represent the mid-range of the seat height adjustment for your chair or stool.</i></p> <p><i>Your seat height should adjust approximately 2.5" above and below this height.</i></p> <p><i>A 34" high bench would have a mid-range number of 24" - with an ideal range of 21.5" to 26.5 seat height</i></p> <p><i>For variable working heights, consider a chair with a 7.5" to 10" seat height range.</i></p>																																																																																																			
4 What chair / stool features are important to you? (Place an X in the appropriate box to the right)																																																																																																			
a. Material	Cloth		Vinyl		Plywood		Polyurethane																																																																																												
b. Color					(or)	Indicate color preferences																																																																																													
c. Arms	Yes		No																																																																																																
d. Glides	Yes		No																																																																																																
e. Casters	Carpet		Hard Floor		Braking																																																																																														
5 How Many chairs will you need? (If you are not sure, put approximate numbers)																																																																																																			
	Initially		Total																																																																																																
6 How soon will you need your new chairs?																																																																																																			
	Now		30-90 Days		When																																																																																														
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